

Constitution Review

Relevant Portfolio Holder	Cllr Bill Hartnett
Portfolio Holder Consulted	Yes
Relevant Head of Service	Claire Felton, Head of Legal, Equalities and Democratic Services
Ward(s) Affected	All
Ward Councillor(s) Consulted	N/A
Key Decision / Non-Key Decision	Non key

1. SUMMARY OF PROPOSALS

The Council reviews its constitution annually. This report outlines updates to the Council's constitution for the Council's consideration.

2. RECOMMENDATIONS

The Council is requested to RESOLVE

That the Council's constitution as presented be approved.

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications arising from this report.

Legal Implications

- 3.2 The content of parts of the Council's constitution are set out in law. Whilst it is a "living" document and may be updated by the Council at any time during the year, the opportunity is taken each year to review its contents.
- 3.3 The Monitoring Officer has delegated authority to make minor changes to the form – not substance – of the constitution so that it reflects current arrangements. For example, references to the Worcestershire Regulatory Services Joint Committee have been changed to refer to the Regulatory Services Board.

Service / Operational Implications

- 3.4 There are no direct service or operational implications arising from this report.
- 3.5 There are no material changes to the constitution this year. Updates have been made as follows:

- The Planning Code of Practice has been updated to clarify declarations of interest;
- The latest edition of the RBC Information Security Policy has been updated to include guidance on passwords and passphrases and business cloud storage.
- In the scheme of delegations, the delegations relating to the following items have been updated following previous agreement by Council:
 - Resources – delegation to the Head of Customer Access and Financial Support to consult on the draft Council Tax Support Scheme;
 - Housing – delegation to the Head of Housing Services to approve necessary delivery agents for commissioning the construction of new HRA stock from the Housing Growth Programme budget.

The updates are highlighted in italics in the attached appendices.

Customer / Equalities and Diversity Implications

3.6 There are no specific implications arising from this report.

4. RISK MANAGEMENT

There are no specific high level risks arising from this report.

5. APPENDICES

Appendix 1 – Planning Code of Good Practice (June 2017 update – the appendix to this part of the constitution has not changed and is therefore not attached to this report)

Appendix 2 – Planning Code of Good Practice (2013 version for comparative purposes)

Appendix 3 – RBC Information Security Policy (March 2017 update)

Appendix 4 - Scheme of Delegations for Housing (June 2017 update)

Appendix 5 – Scheme of Delegations for Resources (June 2017 update)

The full constitution is available on the Council's website with the agenda for this meeting of the Council. Paper copies have also been placed in Group rooms and are available for inspection from Democratic Services.

6. BACKGROUND PAPERS

None.

AUTHOR OF REPORT

Name: Jess Bayley email: jess.bayley@bromsgroveandredditch.gov.uk

Tel.: 01527 64252 Ext: 3268